



MEMORANDUM

DATE: July 28, 2023
TO: Local Workforce Development Board Chief Executives and Chief Operating Officers
FROM: Dan McGrew, Sr. Vice President
SUBJECT: Updates to Letter Grade Methodology for PY 2023-2024

The 2021 [Reimagining Education and Career Help \(REACH\) Act](#) seeks to improve accountability in the workforce system and calls for the assignment of letter grades to local workforce development boards. The law charged the Governor's REACH Office with developing criteria for determining letter grades and the CareerSource Florida Board of Directors with assigning and publicly releasing the letter grades annually.

To that end, letter grade criteria were developed by the Governor's REACH Office in collaboration with an interagency workgroup and feedback from local workforce development boards. The final metrics and methodology used to calculate the letter grades were presented to the CareerSource Florida Board of Directors on Sept. 12, 2022, and preliminary letter grades were assigned for program year 2021-2022. The first official letter grades will be assigned by the CareerSource Florida Board of Directors for program year 2022-2023 by Oct. 15, 2023, per Senate Bill 240, which went into effect on July 1. Prior to the release of the first official letter grades on October 15, a thorough data validation will be conducted on all measures to ensure accuracy in calculations.

For program year 2023-2024, the following updates are anticipated to the letter grades methodology:

- 1) The addition of WIOA Title II and Title IV data – from the Divisions of Career & Adult Education, Vocational Rehabilitation, and Blind Services at the Florida Department of Education – to the extra credit metric numerator so that local boards receive credit for serving individuals on public assistance and individuals co-enrolled in WIOA Title II or Title IV programs.
- 2) Adjustments to metric targets based on analyses of letter grade data to be conducted following the assignment of program year 2022-2023 grades.

Thank you for your continued partnership and commitment to transparency and accountability in our state. Please address questions to lettergrades@careersourceflorida.com.

cc: Katie Crofoot, Director, Governor's Reimagining Education and Career Help Office
J. Alex Kelly, Secretary, Florida Department of Commerce
Kim Richey, Senior Chancellor, Florida Department of Education
Kevin O'Farrell, Chancellor, Division of Career & Adult Education
Brent McNeal, Director, Division of Vocational Rehabilitation
Robert Doyle, Director, Division of Blind Services